

**Traffic Around Primary Schools Task and Finish Group**  
**9 NOVEMBER 2017**

Present: Councillors: David Coldwell (Chairman), Andrew Baldwin,  
Billy Greening and Mike Morgan

Apologies: Councillors: Leonard Crosbie

8 **MINUTES**

The notes of the meeting held on 29<sup>th</sup> August 2017 were received by the Group.

9 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

10 **ANNOUNCEMENTS**

There were no announcements.

11 **TO REVIEW THE RESPONSES TO THE QUESTIONNAIRES**

The group were disappointed that only 4 schools responded to the questionnaire out of the 44 schools that were contacted.

The traffic issues present at each school were summarised as: Anti-social parking; speeding; lack of parking enforcement; congestion at peak times; obscured signage and road markings.

Suggestions provided by the schools were to have a uniformed presence at peak times and to educate those dropping off or picking up students.

12 **TO HEAR FROM PARKING SERVICES ON ENFORCEMENT**

The Head of Parking Services and the Parking Operations Manager provided the group with suggestions on how to resolve the issues raised by the schools.

Officers suggested that making a recommendation to WSCC to adopt Regulation 10 Penalty Charge Notices (PCNs) as soon as possible.

Ordinarily, PCNs are affixed to the vehicle concerned or being handed to the vehicle's driver. In some cases, the officer is unable to serve the PCN by the vehicle leaving before the PCN is issued, or by the driver becoming abusive.

Adopting Regulation 10 of the Civil Enforcement of Parking Contraventions (England)

General Directions 2007 would enable Enforcement Officers to issue PCNs by post in the above circumstances.

13 **TO HEAR FROM THE HEAD OF WASTE AND RECYCLING ON ROAD  
CLEANING SCHEDULES AROUND THE SCHOOLS**

The Head of Waste, Street Scene & Fleet Services informed the group that road markings around schools would be kept clear and visible during months of heavy leaf fall.

14 **NEXT STEPS - SCHOOL VISITS**

The group decided that further school visits were not necessary and that an email would be sent to all participating schools, thanking them for their time.

The group decided that they would meet again in December to draft a report for the Overview and Scrutiny Committee, including the Group's recommendations.

*The meeting closed at 6.35 pm having commenced at 5.30 pm*

CHAIRMAN